



PROSPECTUS

SIR EDMUND
HILLARY PRIMARY
SCHOOL

GRADE 1-7

"COMMITMENT TO LIFE LONG LEARNING"

1. INTRODUCTION :

Welcome to Sir Edmund Hillary Primary School. The purpose of this guide is to enable you to familiarise yourself with the standards, goals and policies of this school. We aim to give each child an equal opportunity, irrespective of race, colour or creed.

2. VISION STATEMENT :

Every learner feels valued and inspired in our innovative education system.

3. MISSION STATEMENT :

Maintaining a High Degree of Professional integrity. Providing a safe caring environment which is conducive to learning. Encouraging learners to give their best whether academically, on the sports field or coping with the trials and tribulations of growing up. Maintaining a balanced approach to academic, cultural and sporting activities. Recognising effort and excellence. Empowering the learner to cope with both success and failures. Equipping all learners with the necessary skills to further their education.

Our principal objectives are:

- To teach love and reconciliation, affirming the worth of all human beings
- To promote personal growth, in order to develop well rounded individuals that are useful and caring citizens who can respond positively to the needs of others
- To maintain the educational standards of the school
- To develop appropriate programmes (e.g. Remedial / enrichment) that will take into account the emotional and intellectual needs of our learners.

4. ADDRESS :

Sir Edmund Hillary Primary School
23 Cumberland Road
Kensington
2094

P.O. Box 66359
Broadway
2020

5. TELEPHONE NUMBER AND WEBSITE

Tel Number: (011) 616-5212
Website: www.siredhillary.co.za

6. PRINCIPAL:

Mr J Broodryk

ADMISSION POLICY:

- **Age :**

1. Learners who turn 7 in their Grade 1 year.
2. Learners who turn 6 before 30th June in their Grade 1 year.

- **Residential qualifications :**

Preference will be given to learners who reside in the area. The Governing Body will consider the merits of non-residential applications.

- **School rules / Code of Conduct**

These must be strictly adhered to at all times.

- **Academic standards :**

The School follows the promotion policy as laid down by the Gauteng Department of Education.

8. THE SCHOOL CURRICULUM :

Foundation Phase: Grade 1- 3

Language of learning and teaching: English
First Additional Language: Afrikaans
Mathematics
Life Skills
Zulu

Intermediate Phase: Grade 4 - 6

Language of learning and teaching: English
First Additional Language: Afrikaans
Mathematics
Life Skills
Science and Technology
Social Sciences

Senior Phase: Grade 7

Language of learning and teaching: English
First Additional Language: Afrikaans
Mathematics
Natural Sciences
Social Sciences
Economic and Management Sciences
Technology
Life Orientation
Creative Arts

9. COMPOSITION OF CLASSES:

All classes consist of a heterogeneous group of learners with different ability levels. Learning areas are taught by specialist educators.

10. MEDIA CENTRE:

The school has a fully equipped media centre that remains open every weekday until 15h00.

11. DUTY OF CARE:

The School accept responsibility of care of all learners during official school times. The School's duty of care ends at 14:00 from Monday to Thursday and 13:30 on Fridays, with the exception of learners participating in the Extra-Mural Programme. The School do not accept a duty of care for learners dropped off at school or left at school after hours. The school do not provide aftercare. Learners should approach the Guard on duty to contact their parents in case of emergency.

12. HOMEWORK:

Homework is an extension of work done in class. All learners receive homework on a regular basis. It is important for parents to take an active interest in the child's homework. Parents are requested to sign homework diaries on a regular basis.

13. LEARNER EVALUATION / REPORTS:

The school follows a continuous assessment programme. A series of cycle tests is written throughout the year. Reports are issued for every quarter. Every learner is required to master the prescribed work for each year and must attain the necessary marks before being promoted to the next grade.

14. PARENT / EDUCATOR INTERVIEWS:

These are held once every term where all parents are invited to discuss their child's progress at school. Parents are requested to take advantage of these meetings as they enable you to keep track of what is going on at school.

15. LEARNER SECURITY:

Parents who have to take their child for a medical or important appointment during school **hours must report to the office** before the child is allowed to leave school. An early departure book is to be signed. This also applies to the Muslim children each Friday.

16. EXCURSIONS:

The school organises a variety of Educational tours throughout the year. Parents are responsible for the cost of these.

17. ABSENTEEISM:

A letter written by parents or a medical certificate must be produced upon return to school, excusing and explaining the reason for absenteeism. Learner absent for 10 consecutive days will be removed from the register

18. SCHOOL RECORDS:

It is of utmost importance for the school to be notified of any change of address, telephone numbers, marital status or change of employment.

19. EXTRA-MURAL ACTIVITIES:

On entry to our school, learners are placed in one of the following houses:

Norton	:	Blue
Shipton	:	Yellow
Lambert	:	Red

The School Sports Committee comprises of members of staff as well as outside coaches. Coaching Clinics are also run regularly throughout the year. The following sport codes are offered on a competitive basis:

Netball	Chess
Soccer	Cricket
Hockey	Choir

Our sports policy is to encourage maximum participation. Every learner is encouraged to participate in at least one activity.

20. LEADERS:

Leaders are elected to assist the school staff in the general running of the school. Learners are urged to respect the authority given to leaders.

21. NEWSLETTERS:

Newsletters are sent home as the need arises. These keep parent updated with the latest developments at school. Parents are urged to read newsletters which are pasted in the BLUE books. These must be signed by the parent to acknowledge receipt.

22. PARENTAL INVOLVEMENT:

The parents of the school are represented on the Governing Body which is made up of 6 democratically elected parents, 3 educators, the principal and 1 non-teaching staff member. The school is allowed to co-opt 2 non-parents to serve on the Governing Body.

The Governing Body is responsible for:

- interviewing applicants for teaching posts
- the general welfare of the school, particularly matters relating to buildings and grounds
- determining school fees - the control of finances

- Voluntary assistance at functions - parents and educators.

23. FINANCES:

School fees are payable in advance either monthly, yearly or per term. The following is a breakdown of school fees.

	School fees	Monthly x 10
1 Child	R 8 600.00	R 860.00
2 Children	R 15 200.00	R 1 520.00
3 Children	R 21 300.00	R 2 130.00
4 Children	R 28 400.00	R 2 840.00
5 Children	R 35 500.00	R 3 550.00

A 10% discount will be given if the school fees are paid in full by the end of December 2022. An 8% discount will be given if school fees are paid in full by the end of February 2023.

When sending money to school, please place in an envelope and state for what purpose it is intended - with learner's name and grade. Please ensure that you receive a receipt.

24. UNIFORM:

Wearing the correct school uniform helps to develop a sense of pride in the school.

All uniform items are to be clearly marked.

The school uniform is available from:

SETTLERS STORE

93 Broadway
Bez Valley
Telephone No. 011 615 1350

ESQUIRES (School and Sports)

16 Sovereign Street
Bedfordview
Telephone No. 011 615 1705

The school has a particularly neat and impressive uniform so it is insisted on that all learners should wear it and set the highest standards of neatness. Leaders are allowed to wear a plain navy blue blazer. Learners who receive colours, are also permitted to wear a navy blue blazer.

Boy's uniform:

Summer

Grey shorts
White shirt with school badge (short sleeved)
Navy school socks
Black lace up shoes

Winter

Grey longs
Long-sleeved white shirt
School beanie
School jersey / windbreaker
Navy school socks

Girl's uniform:

Summer

White shirt with school badge (short sleeved)
Checked skirt
White ankle socks

Winter

White long-sleeved shirt
Checked skirt / long grey trousers
Navy winter woollies or long navy

Black school shoes

school socks

School jersey / windbreaker

School beanie

25. HAIRSTYLES:

Girls: Long hair should be tied back. No coloured Alice bands - white or blue only.

Boys: Boys hairstyles are to be presentable at all times. Long hair is not permitted and may not protrude over the collar. No tinting or highlights are permitted.

26. JEWELLERY:

No jewellery other than a watch may be worn to school. Girls are allowed to wear plain studs or sleepers. Under no circumstances are boys allowed to wear earrings to school.

27. SCHOOL BAGS:

Strong, well-supported satchels must be used. Rucksacks are discouraged since they tend to damage the books.

28. DISCIPLINE AND GENERAL SCHOOL RULES:

• General behaviour :

Learners are urged to behave in an exemplary manner, especially while in school uniform, on the bus and while walking to and from school. Good discipline helps to create a purposeful learning environment. The school expects parents to give full support in this regard by helping to develop and instil the right attitude in their child. A merit / demerit system is used to ensure that all learners abide by general school rules. Detention may be given at the discretion of the educator.

29. TUCKSHOP:

The school runs a tuckshop during break. Sandwiches, juices and other snacks are sold.

30. SCHOOL TIMES:

School commences at **7:30** every morning.

Grade 1 – 7 - dismissal at 14:00pm. MONDAY to THURSDAYS

FRIDAY SCHOOL CLOSSES AT 13.30 PM.

31. PARENTS' PLEDGE:

Below are 10 ways in which parents can contribute towards their child's education:

- I want my child to receive the best education and I understand that I have a major role to play in ensuring this
- I will assist my child and ensure that all homework, projects and assignments are completed
- I will take an active role in my child's education and support the school in all its aims and goals
- I will attend parent / educator interviews and monitor my child's progress
- I will encourage my child to read at home
- I will discuss contemporary issues in the newspaper and TV newscasts with my child
- I will constantly remind my child of the necessity of discipline at school
- I will encourage my child to participate in extra-mural activities and will support him / her at matches / tournaments
- I will help my child appreciate and enjoy the excitement of learning and the thrill of an enquiring mind
- I will hug my child every day and praise him / her for successes and achievements.

"As thoughts are the seeds of
all actions, let me plant only good,
pure seeds so that the fruit
of the future is the best".

We hope that your child's association with our school will be enriching and academically rewarding.

MR J BROODRYK
(PRINCIPAL)