



PROSPECTUS

SIR EDMUND
HILLARY PRIMARY
SCHOOL

GRADE R

"COMMITMENT TO LIFE LONG LEARNING"

1. INTRODUCTION :

Welcome to Sir Edmund Hillary Primary School. The purpose of this guide is to enable you to familiarise yourself with the standards, goals and policies of this school. We aim to give each child an equal opportunity, irrespective of race, colour or creed.

1. VISION STATEMENT :

Every learner feels valued and inspired in our innovative education system.

3. MISSION STATEMENT :

Maintaining a High Degree of Professional integrity. Providing a safe, caring environment which is conducive to learning. Encouraging learners to give their best whether academically, on the sports field or coping with the trials and tribulations of growing up. Maintaining a balanced approach to academic, cultural and sporting activities. Recognising effort and excellence. Empowering the learner to cope with both success and failures. Equipping all learners with the necessary skills to further their education

Our principal objectives are : -

- to teach love and reconciliation, affirming the worth of all human beings
- to promote personal growth, in order to develop well rounded individuals that are useful and caring citizens who can respond positively to the needs of others
- to maintain the educational standards of the school
- to develop appropriate programmes (e.g. Remedial /enrichment) that will take into account the emotional and intellectual needs of our learners.

4. ADDRESS :

Sir Edmund Hillary Primary School
23 Cumberland Road
Kensington
2094

P.O. Box 66359
Broadway
2020

3. TELEPHONE NUMBER AND WEBSITE

Tel No: (011) 616-5212
Website: www.siredhillary.co.za

6. PRINCIPAL :

Mr J BROODRYK

7. ADMISSION POLICY :

Age :

1. Learners who turn 6 in their Grade 0 year
2. Learners who turn 5 before 30th June in their Grade 0 year

- **School rules / Code of Conduct**

These must be strictly adhered to at all times.

8 . PARENT / EDUCATOR INTERVIEWS :

These are held once every term where all parents are invited to discuss their child's progress at school. Parents are requested to take advantage of these meetings as they enable you to keep track of what is going on at school.

9 . LEARNER SECURITY :

Parents who have to take their child for a medical or important appointment during school **hours must report to the office** before the child is allowed to leave school. An early departure book is to be signed. This also applies to the Muslim children each Friday.

10 . EXCURSIONS :

The school organises a variety of Educational tours throughout the year. Parents are responsible for the cost of these.

11 . ABSENTEEISM :

A letter written by parents or a medical certificate must be produced upon return to school, excusing and explaining the reason for absenteeism.

12. SCHOOL RECORDS :

It is of utmost importance for the school to be notified of any change of address, telephone numbers, marital status or change of employment.

13. EXTRA-MURAL ACTIVITIES :

On entry to our school, learners are placed in one of the following houses :

Norton	:	Blue
Shipton	:	Yellow
Lambert	:	Red

14. NEWSLETTERS :

Newsletters are sent home as the need arises. These keep parents updated with the latest developments at school. Parents are urged to read newsletters which are pasted in the **BLUE** books. These must be signed by the parent to acknowledge receipt.

15. PARENTAL INVOLVEMENT :

The parents of the school are represented on the Governing Body which is made up of 6 democratically elected parents, 3 educators, the principal and 1 non-teaching staff member. The school is allowed to co-opt 2 non-parents to serve on the Governing Body.

The Governing Body is responsible for :

- interviewing applicants for teaching posts.
- the general welfare of the school, particularly matters relating to buildings and grounds.
- determining school fees - the control of finances.
- Voluntary assistance at functions - parents and educators.

16. FINANCES :

School fees are payable in advance either monthly, yearly or per term. The fees per year are R 8 600.00 with an upfront payment of R 3500.00 on registration which will be deducted from the years school fees.

A 10% DISCOUNT WILL BE GIVEN IF THE FEES ARE PAID IN FULL BY end of December 2022 or 8% discount will be given if school fees are paid in full by end of February 2023.

When sending money to school, please place in an envelope and state for what purpose it is intended - with learner's name and grade. Please ensure that you receive a receipt.

17. UNIFORM :

Wearing the correct school uniform helps to develop a sense of pride in the school. All uniform items are to be clearly marked. The school uniform is available from:

SETTLERS STORE

93 Broadway
Bez Valley
Telephone no: 011 615 1350

ESQUIRES (School and Sports)

16 Sovereign Street
Bedfordview
Telephone no: 011 615 1705

The school has a particularly neat and impressive uniform so it is insisted on that all Learner's should wear it and set the highest standards of neatness.

Summer

Golf shirt with badge
Navy shorts
Navy socks (Normal school socks)
Black takkies

Winter

Navy blue long sleeve golf shirt
School jersey
School windbreaker
Navy track suit pants
Black takkies

18. JEWELLERY :

No jewellery other than a watch may be worn to school. Girls are allowed to wear plain studs or sleepers. Under no circumstances are boys allowed to wear earrings school.

19. DISCIPLINE :

- **General behaviour :**

Learners are urged to behave in an exemplary manner, especially while in school uniform, on the bus and while walking to and from school. Good discipline helps to create a purposeful learning environment. The school expects parents to give full support in this regard by helping to develop and instil the right attitude in their child.

20. TUCKSHOP :

The school runs a tuckshop which the Grade R's may make use of on Fridays only. Sandwiches, juices and other snacks are sold.

21. SCHOOL TIMES :

School commences at: **7:30 every morning.**

Dismissal: **MONDAY – THURSADY: School Closes at 14:00 p.m.**

FRIDAY: School Closes at 13.30 p.m.

22. DUTY OF CARE :

The School accept responsibility of care of all learners during official school times. The School's duty of care ends at 14:00 from Monday to Thursday and 13:30 on Fridays, with the exception of learners participating in the Extra-Mural Programme. The School do not accept a duty of care for learners dropped off at school or left at school after hours. The school do not provide aftercare. Learners should approach the Guard on duty to contact their parents in case of emergency.

23. PARENTS' PLEDGE :

Below are 10 ways in which parents can contribute towards their child's education:

- I want my child to receive the best education and I understand that I have a major role to play in ensuring this
- I will assist my child and ensure that all homework, projects and assignments are completed
- I will take an active role in my child's education and support the school in all its aims and goals
- I will attend parent / educator interviews and monitor my child's progress
- I will encourage my child to read at home
- I will discuss contemporary issues in the newspaper and TV newscasts with my child
- I will constantly remind my child of the necessity of discipline at school
- I will encourage my child to participate in extra-mural activities and will support him / her at matches / tournaments
- I will help my child appreciate and enjoy the excitement of learning and the thrill of an enquiring mind
- I will hug my child every day and praise him / her for successes and achievements.

" As thoughts are the seeds of
all actions, let me plant only good,
pure seeds so that the fruit
of the future is the best"

We hope that your child's association with our school will be enriching and academically rewarding

MR J BROODRYK
(PRINCIPAL)